

Who can exhibit in the Gallery

Any member of the Madison Art Club with dues and obligations to the club current, may be put on the waiting list to exhibit. When their name moves to the top of that list, they will then be asked if they would like to become an exhibiting member with wall space in the Gallery.

How much area do you get for exhibiting

The area rented to an artist is 3 foot by 6 foot, or 18 square feet.

Note: A area of 4 inches around your works should be figured in when determining how many works you can hang.

You Decide - How much it will cost

\$15. a month is charged if you elect to be a **Working Exhibitor**.

A working exhibitor must make a commitment to work one (1) day a month in the Gallery.

One day is considered to be from 11 am till 4 pm or our regular Gallery hours.

If you decide to take this option you must be signed up to work by the 21st of the preceding month. The calendar is filled on a first-come first-serve basis. If for some reason you cannot work the day you have signed up for, it is your responsibility to find someone to work the Gallery for you. The Club does have subs that you can call that are willing to help out for a fee of \$15. If you use a sub the check must be written from you to the person working for you. The club cannot write them a check.

\$30. a month is charged if you decide to be a **Non-Working Exhibitor**.

A non-working exhibitor does not work in the Gallery. With this option there are no other obligations on your part other than maintaining an inventory in the Gallery. This option is used more by our out of town members who find it much easier to just pay the higher fee, it is your decision.

NOTE: Payment for wall space and dues for the Gallery and Club should be cash or check only. NO credit cards.

As an exhibiting artist in the Gallery you must decide, Working or Non-Working Exhibitor

Before you make your decision please remember we must have people willing to work in order to keep the doors open. And if the doors are not open you are not going to make a sale. If you decide to become an exhibiting member we ask that you commit to a 6 month term if at all possible, payment can be made in advance and is greatly appreciated though you can pay each month. Remember wall space rent must be kept current at all times.

Other costs you may incur while exhibiting in the Gallery

The one cost that comes into play for many of our exhibitors is when a person makes a purchase with a credit card. The Club is charged a fee by the credit card company and this fee is passed on to you the one who benefits by the service. This is done by the Club charging the artist 5% of the purchase price. Remember the Club has no income from the sales.

There is no commission charged for the sale of items in the Gallery during normal operations.

Hanging of work in the Gallery

This is done by members of the hanging committee. The only time you, as an exhibiting artist, are allowed to hang work on the walls yourself is if the item you sold or are taking down is the same size as the work you are putting up. All other work to be hung should be left in the small room in the back. Remember to make out a Gallery Card giving your name, media, title, and price of the work. This should be taped or stuck on the work so after being hung the person can post the card near the work. After you have done this, a member of the hanging committee, is to be notified that you have left the work to be hung. All hanging will be done as promptly as possible, and at the discretion of those doing the hanging.

What can and cannot be hung in the Gallery

Works of art 15 inches by 12 inches or 180 square inches or less cannot be hung in the Gallery unless it is priced over \$100.00. All works 180 square inches or less and/or priced \$100.00 or less must be displayed in the gift shop area only. Work falling in this category will be governed by the gift shop guidelines.

Charges and rules for the Gift Shop are covered under Gift Shop Guidelines.

Works that will not be allowed to be exhibited in the Gallery are as follows: (1) any work that are not original work by the artist presenting it. (2) any item that is viewed by the Board of Directors to be of craft in nature (3) nudes of any kind. Also sculpture is not being accepted at this time. Any items that is in question should and will be brought to the Board of Directors for approval.

Note: We are sorry we are not excepting nudes, the board does not want to be put in the position of determining what is and what is not acceptable for our overall viewing audience, so it is easier to eliminate all.

Special shows in the Gallery

During special shows in the Gallery members of the Club making a sale, are charged 10% of the purchase price. Artist that are not members of the Club are normally charged 20%. These charges are to offset the cost of advertising the special events and related expenses.